

**11<sup>th</sup> International Conference for Computers in Urban Planning and Urban Management**  
**Information on Application for China Visa**

China Visa is required to all the overseas passport holders for entry into, exit from or transit through Chinese territories for visiting purpose, traveling or business. We can assist in arranging China Visa for conference participants who are going to join the Pearl River Delta Technical Tour from 18 – 19 June 2009.

**(A) Application Requirement**

1. Passport:
  - a. is valid for at least 6 months from the day you arrive at your destination(s),
  - b. with HK immigration entry chop, and
  - c. with ONE blank page for Visa production
2. ONE colored passport photo taken in the last six months.
3. Two name cards.

**(B) Processing Details**

Country	Processing Time <sup>2</sup>	Nature of Visa <sup>1</sup>	
		Single Entry Visa (HK\$)	Double Entry Visa (HK\$)
US	2 days	1,550	1,550
UK	1 day	1,400	1,650
	2 days	900	1,150
Australia / Demark / Canada / South Africa <sup>3</sup> / India <sup>3</sup>	1 day	1,100	1,200
	2 days	600	700
Japan	No need to apply for visa if the period of stay would not exceed 15 days.		

Notes:

1. Nature of Visa:  
Single Entry Visa only allows entry to China once, for a maximum stay of 30 days, within 90 days from the day of approval. Double Entry Visa allows entry to China twice, for a maximum stay of 30 days, within 90 days from the day of approval.
2. Processing Time:  
1 day = Submit all required document by 9:00am, the passport will be returned by 5:00pm the same day.  
2 days = Submit all required documents by 9:00am, the passport will be returned by 5:00pm the next day.
3. For South Africa and India:

Scenarios	Situation
Applicants who <b>had not</b> applied for China Visa with the Ministry of Foreign Affairs before	Must apply for China Visa in their <b>own country</b>
Applicants who had been granted for China Visa by Ministry of Foreign Affairs before	Can apply China Visa in HK
- Visa for 3 days had been granted before	- Not sure if approval will be granted this time
- Visa for 7 days had been granted before	- Most likely a 3 days' visa will be granted this time
- Visa for 15 days had been granted before	- Most likely a 7 days' visa will be granted this time
- Visa for 30 days had been granted before	- Most likely a 15 days' visa will be granted this time

**(C) Application Procedures**

1. Submit all required documents: (i) Passport, (ii) Photo, (iii) Name Cards, (iv) Completed Application Form, (v) the attached Confirmation and Agreement and (vi) Processing Fee (HK Dollar Cash) to the Registration / Information Counter by the Deadline as indicated in (D).
2. A "Confirmation of Collection of Passport" will be returned to you, which you have to present for collection of your passport.
3. Collect your Passport from the Registration / Information Counter on the time as indicated in (D).

**(D) Deadline for Application and Collection Arrangement**

Processing Time	1 Day	2 Days
<b>Application Deadline</b>	On or before <b>17 June 2009 9:00am</b>	On or before <b>16 June 2009 9:00am</b>
<b>Time for Collection of Passport</b>	<b>After 5:00pm</b> on the <b>same day</b> of your application	<b>After 5:00pm</b> on the <b>next day</b> of your application

<b>Enquiries</b>
CUPUM 2009 Conference Secretariat
Tel: (+852) 2859 2721
Mobile: (+852) 9533 1105
Email: <a href="mailto:cupumhk@hku.hk">cupumhk@hku.hk</a>

**Confirmation of Collection of Passport***Please keep this sheet and return it to the Conference Secretariat for collection of your passport*

This is to confirm that the passport of the following person is collected for process of China Visa.

Name: \_\_\_\_\_  
First Name Family Name

Passport No.: \_\_\_\_\_ Country: \_\_\_\_\_

Hotel in Hong Kong: \_\_\_\_\_

Room No.: \_\_\_\_\_

Type of Visa Application:

- Single Entry       Double Entry  
 1-day process       2-day process

Date of Collection: \_\_\_\_\_

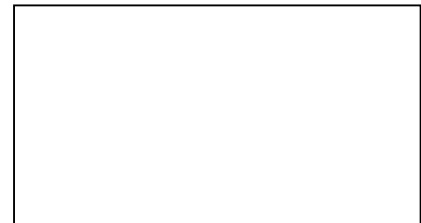
**Check List**

- Passport valid for 6 months  
 Passport got at least ONE blank page  
 Passport shown HK immigration entry chop  
 Two Name Cards  
 Completed Application Form  
 Completed Confirmation and Agreement  
 Processing Fee (HK Dollar Cash)

**Application and Collection Point:**

Registration / Information Counter, Rayson Huang Theatre, The University of Hong Kong

<b>Processing Time</b>	<b>1 Day</b>	<b>2 Days</b>
<b>Application Deadline</b>	On or before <i>17 June 2009 9:00am</i>	On or before <i>16 June 2009 9:00am</i>
<b>Time for Collection of Passport</b>	<i>After 5:00pm</i> on the <i>same day</i> of your application	<i>After 5:00pm</i> on the <i>next day</i> of your application



CUPUM Conference Secretariat

*Secretariat's Copy***Agreement to China Visa Arrangement**

I would like the Conference Secretariat to arrange China Visa for me. Please find my details as follows:

Name: \_\_\_\_\_  
First Name Family Name

Passport No.: \_\_\_\_\_ Country: \_\_\_\_\_

Hotel in Hong Kong: \_\_\_\_\_

Room No.: \_\_\_\_\_

Type of Visa Application:

- Single Entry       Double Entry  
 1-day process       2-day process

\_\_\_\_\_  
Date\_\_\_\_\_  
Applicant's Signature